NHS
Digital

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Supplier Guidance - Catalogue Solution Marketing Page

Contents

Introduction

This document provides guidance to Suppliers of Solutions on the Buying Catalogue. It is designed to help complete the marketing page template that will be published on the Buying Catalogue.

It is important that anyone completing the marketing page template for a Solution familiarises themselves with this document.

It will help to understand what information is required, how answers should be formatted and provides examples of what makes a good answer where necessary.

The Supplier must complete all relevant sections from the beginning of the template to the Supplier contact details. The Catalogue Authority will complete the rest of the template on the Supplier's behalf.

The basis of the Buying Catalogue is to provide a level of assurance to potential buyers about the solutions on it. Suppliers are therefore not required to include any statements specifically around assurance in the narrative.

Statements such as NHS Digital 'assured' or 'compliant' or 'NHS assurance' or 'compliance' will not be permitted. Additionally, statements such as a 'Partner of NHSD' will not be accepted.

When completing information in the template, Suppliers must ensure: a contribution is:
- accurate (where it states facts)
- be genuinely held (where it states opinions)

A contribution must not:
- be false or misleading
- be likely to deceive any person;
- give the impression that the Contribution emanates from us, a party managing a framework agreement or any other Government body, if this is not the case

Name of Supplier as it appears on the Catalogue Agreement

This is a mandatory field. Provide the full name of the Supplier that was submitted in the tender response to the Digital First Online Consultation & Video Consultation Framework competition.

Supplier registered address

This is a mandatory field. Use carriage return for paragraphs. Provide the registered address that was submitted in the tender response to the Digital First Online Consultation & Video Consultation Framework competition.

Catalogue Solution Name

Provide the name of the Solution submitted to the Buying Catalogue.

Catalogue Solution Description

Summary

This is a mandatory field with a maximum character length of 300. Provide a brief overview of the Solution. The text from Stage 1 Solution Registration may be used.

About Catalogue Solution

This is an optional field with maximum character length of 1,000 and must be deleted if not used.

Provide a more detailed description of the Solution. Explain how the Solution can be used to carry out the functions mentioned in the summary and how it can benefit users.

Provide a URL to a page about your Catalogue Solution. Maximum character length 1,000.

Features

This is an optional list with a maximum of 10 bullet points, each bullet point with a maximum character length of 100. Delete any bullet points that are not filled out, or the Features section if none are entered.

The Features list gives Suppliers the opportunity to highlight the benefits of a Solution.

The following is an example of a good answer:

Our Solution gives GP surgeries the ability to offer online consultations. This has helped reduce the number of missed appointments at all the surgeries using our Solution.

Integrations

NHS Assured Integrations (IM1, GPConnect)

This is an optional section and must be deleted if not relevant.

Complete any tables relevant to the Solution in as much detail as possible. Add rows by placing your cursor in the final cell and pressing the 'tab' key. Delete any tables or fields that are not used.

These are the 2 types of integrations specified and assured by the NHS.

IM1 integrations

IM1 Bulk

Select either Provider or Consumer	Provide system name the Solution integrates with (free text)	Describe integration (free text)

IM1 Transactional

Select either Provider or Consumer	Provide system name the Solution integrates with (free text)	Describe integration (free text)

IM1 Patient Facing

Select either Provider or Consumer	Provide system name the Solution integrates with (free text)	Describe integration (free text)

GP Connect integrations

GP Connect - HTML View

Select either Provider or Consumer	Provide integration comments (free text)

GP Connect - Appointment Booking

Select either Provider or Consumer	Provide integration comments (free text)

GP Connect - Structured Record

Select either Provider or Consumer	Provide integration comments (free text)

Supplier Asserted Integrations

This is an optional section with a maximum character length of 1,000 for the URL and must be deleted if not relevant.

These are the Supplier's own integrations and are not specified or assured by the NHS. They may only partially integrate with other systems.

Provide a URL to a page which outlines any Supplier Assured Integrations for the Solution.

Implementation Timescales

This is an optional field with a maximum character length of 1,000 and must be deleted if not completed.

Describe the processes and timescales needed to implement a Solution whether it is transitioning from another Solution or not.

This should detail the minimum, average and maximum number of working days, anything that could influence the timescales and any responsibilities expected of a Buyer if not transitioning from another Solution.

The following is an example of a good answer:

Implementations without transition from another Solution typically take 3-5 working days. The extent of your configuration requirements will have the greatest impact on these timescales. Your main responsibility will be configuration planning and approval.

Implementations with transition from another Solution typically take 6-10 working days, the average is 7. The data structures and format will have the greatest impact on these timescales, as will the extent of local configuration.

If we have done a transition with your outgoing Supplier in the past the timescales are more likely to be shorter. We will expect you to cleanse your data before migration and to participate in testing.

Client Application Type

It is mandatory that at least one table is completed. Any table or optional field that is not used must be deleted.

Provide the minimum recommended technical specification for a user to implement the Solution effectively.

If a Solution's design is indicated as being mobile first, the Catalogue Authority may require evidence to confirm this.

A mobile first Solution will have been designed from the start to operate on a mobile device and take into account the constraints and user browsing behaviour on mobile devices. This includes screen design, user interactions and functionality.

A Solution that has been designed and built for desktop and re-engineered is not considered mobile first, even if the design is responsive, or where the interface is browser-based.

Browser based application	
Browsers supported	This is a mandatory field. Only the browsers listed can be supported. Delete the ones that are not applicable to the Solution.
Responsive Design	This is a mandatory field. Select Yes or No.
Mobile first approach	This is a mandatory field. Select Yes or No.
Plug ins or extensions required	This is a mandatory field. Select Yes or No. The additional information is not mandatory, however any information provided is helpful for Buyers. Maximum character length of 500.
Minimum connection speed required	This is a mandatory field. Select an option from the dropdown menu.
Recommended desktop aspect ratio and screen resolution	This is an optional field. Select an option from the dropdown menu if answering.

| Hardware requirements | This is an optional field with a maximum character length of 500.

Describe any hardware requirements for the Solution. |
| --- | --- |
| Additional information | This is an optional field with a maximum character length of 500. |

Native mobile or tablet application

Supported operating systems	This is a mandatory field. Delete the operating systems that are not supported by the Solution. The additional information is not mandatory, however any information provided is helpful for Buyers, for example versions of the operating systems. Maximum character length of 1,000.
Mobile first approach	This is a mandatory field. Select Yes or No.
Minimum connection speed required	This is an optional field. Select an option from the dropdown menu if answering. Additional information about connectivity requirements for the Solution is optional. Maximum character length of 300.
Connection types supported	This is an optional field. Only the connection types listed can be supported. Delete the ones that are not applicable to the Solution if answering.
Minimum memory requirement	This is a mandatory field. Select an option from the dropdown menu.
Additional storage requirements	This is a mandatory field with a maximum character length of 300. Describe any additional storage requirements for the Solution.
Third party components required	This is an optional field with a maximum character length of 500. Describe any third party components required for the Solution.
Device capabilities required	This is an optional field with a maximum character length of 500. Describe any device capabilities required for the Solution.
Hardware requirements	This is an optional field with a maximum character length of 500. Describe any hardware requirements for the Solution.
Additional information	This is an optional field with a maximum character length of 500.

Native desktop application

Supported operating systems	This is a mandatory field with a maximum character length of 1,000. Describe the operating systems supported by the Solution.
Minimum connection speed required	This is a mandatory field. Select an option from the dropdown menu.
Minimum memory requirement	This is a mandatory field. Select an option from the dropdown menu.
Additional storage requirements	This is a mandatory field with a maximum character length of 300. Describe any additional storage requirements for the Solution.
Minimum necessary CPU power	This is a mandatory field with a maximum character length of 300. Describe the minimum necessary CPU power for the Solution.
Recommended desktop aspect ratio and screen resolution	This is an optional field. Select an option from the dropdown menu if answering.
Third party components required	This is an optional field with a maximum character length of 500. Describe any third party components required for the Solution.
Device capabilities required	This is an optional field with a maximum character length of 500. Describe any device capabilities required for the Solution.
Hardware requirements	This is an optional field with a maximum character length of 500. Describe any hardware requirements for the Solution.
Additional Information	This is an optional field with a maximum character length of 500.

Hosting Type

This is an optional section and must be deleted if not relevant. Complete all applicable tables and delete any that are not relevant.

Provide the minimum recommended technical specification for a user to implement the Solution effectively.

Public cloud

Summary	This is an optional field with a maximum character length of 500. Describe the public cloud hosting requirements for the Solution. Provide a URL to a page detailing the public cloud hosting requirements. Maximum character length 1,000.
Does the user require a HSCN or N3 connection to use this Catalogue Solution?	This is an optional field. Select Yes or No if answering.

Private cloud

Summary	This is an optional field with a maximum character length of 500. Describe the private cloud hosting requirements for the Solution. Provide a URL to a page detailing the private cloud hosting requirements. Maximum character length 1,000.
Data centre hosting model	This is an optional field with a maximum character length of 1,000. Describe the data centre hosting requirements for the Solution.
Does the user require a HSCN or N3 connection to use this Catalogue Solution?	This is an optional field. Select Yes or No if answering.

Hybrid

Summary	This is an optional field with a maximum character length of 500. Describe the hybrid hosting requirements for the Solution. Provide a URL to a page detailing the hybrid hosting requirements. Maximum character length 1,000.

Data centre hosting model	This is an optional field with a maximum character length of 1,000. Describe the data centre hosting requirements for the Solution.
Does the End User require a HSCN or N3 connection to use the Solution?	This is an optional field. Select Yes or No if answering.

On premise	
Summary	This is an optional field with a maximum character length of 500. Describe the on premise hosting requirements for the Solution. Provide a URL to a page detailing the on premise hosting requirements. Maximum character length 1,000.
Data centre hosting model	This is an optional field with a maximum character length of 1,000. Describe the data centre hosting requirements for the Solution.
Does the user require a HSCN or N3 connection to use this Catalogue Solution?	This is an optional field. Select Yes or No if answering.

Roadmap

This is an optional field and must be deleted if not completed. Either or both of the following can be provided:

- A text description with a maximum character length of 1,000
- A URL to the Supplier's Roadmap with a maximum character length of 1,000

Any information that is commercially sensitive, and therefore not for publication, should not be included in the Roadmap or the description provided.

About Supplier

This is an optional field and must be deleted if not completed. Maximum character length of 1,000. Use carriage return for paragraphs.

Provide details about the Supplier of the Solution.

Contact Details

This is an optional section and must be deleted if not completed. Use carriage return for paragraphs. Add the contact details of up to 2 people.

Contact 1

Department Name. Maximum character length of 50.

First Name and Last Name of Supplier

Phone number. Maximum character length of 35.

Email. Maximum character length of 255.

Contact 2 *(delete contact 2 if not completed)*

Department Name. Maximum character length of 50.

First Name and Last Name

Phone number. Maximum character length of 35.

Email. Maximum character length of 255.

Service Level Information

Suppliers of Type 1 Catalogue Solutions can submit the table as currently drafted. If a Type 1 Catalogue Solution offers an enhancement to the minimum Service Level Agreement the tables should be updated to include the enhancements.

Suppliers of Type 2 Catalogue Solutions should describe their Performance Regime using the tables as a guide. Type 2 Suppliers can delete what they wish and alter any content as they wish.

If Suppliers offer an Additional Service which has a Performance regime that varies from its Solution, Suppliers should copy the table and describe their Performance Regime using the table as a guide, deleting and altering content as they wish.

Complete each table as necessary.