Published XX Month 2019

General Practice Extraction Service

**EXTRACT REQUEST**

**NHS England/Public Health England/etc – Enhanced Service/Non-Contracted**

**Extract Name from QSR 2019/20**

**NIC-Number**

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# Part A - Initiate Extract Request

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| **PART A:**  **Initiate Extract Request** | |
| **Title** | Extract Name from QSR 2019/20 |
| **Extract Request Reference** | NIC-Number |
| **Description of Extract Service**  Summary of the purpose of the extract service (<200 words). | |
| **Date of First Extract** | Date: dd/mm/yyyy |
| **Scheduled Data Delivery Window (Bucket)** | 3 |
| **Frequency** | Monthly |
| **NHS Digital assessment of complexity** | Low/Medium/High |
| **NHS Digital assessment of volume** | Low/Medium/High |
| **Request Type** | New Extract/Change/Rollover |
| **Expected supplier development and test timescales** | N/A; Reserved for Future Use |
| **Service Levels, Service Points and Service Credits to apply to this Extract Request:** | As per contract where applicable. |
| **List supporting documents:** | Hosted on the GPES Sharepoint site.  <https://hscic365.sharepoint.com/sites/GPESESEI/default.aspx> |
| **Approvals** | |
| **Approved by the Authority Extract Request Manager for issue to commence Extract Request Response:** | Kathryn Salt  Principal Data Manager  Primary Care Domain, NHS Digital  Date : dd/mm/yyyy |

# Part B - Supplier’s Extract Request Response

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| **PART B:**  **Supplier’s Extract Request Response** | |
| **Date received from Authority** | dd/mm/yyyy |

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| **Does the supplier propose to fulfil the Extract Request?** | |
| **Yes** | Complete the remainder of Part B |
| **No** | Provide an explanation why Extract Request is not to be fulfilled |

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| **Proposed solution summary, impact analysis and an Extract Services Implementation Plan** | |
| Supplier to insert solution summary, impact analysis and high level implementation plan. | |
| **GPSS Key Costs – sourced from complexity matrix** | |
| Extract service development charges | £ (non-contracted) or n/a (contracted) |
| Extract service execution charges | £ (non-contracted) or n/a (contracted) |
| *Total charges* | £ (non-contracted) or n/a (contracted) |
| Supplier validation of identified costs | Yes/ No |
| If no, what are variances from contracted costs | £ (non-contracted) or n/a (contracted) |
| If no, supplier to outline reason for variance | Reasoning for variance in costs |
| **List of Attachments (including any proposed amendments to the Extract Request):** | |
| Supplier to attach any relevant documentation | |
| **Expiry date of this response:** | dd/mm/yyyy |
| **Supplier Approvals** | |
| **Supplier Extract Request Manager:** | Name |
| **Supplier Extract Request Approver:** | Name |
| **Date Extract Request Response issued to Authority** | dd/mm/yyyy |

NHS Digital plan dates in the table below are informed by the overarching plan for Service development during the financial year.

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| **Key Dates** | **NHS Digital plan dates** | **Supplier proposed dates** |
| Extract Request - Part A | dd/mm/yyyy |  |
| Extract Request - Part B  (Part A date + 10 calendar days) | dd/mm/yyyy |  |
| Extract Request - Part C  (Part B date + 7 calendar days) | dd/mm/yyyy |  |
| Supplier development/ test start date |  | dd/mm/yyyy |
| Supplier development/ test completion date |  | dd/mm/yyyy |
| NHS Digital to issue test pack to support pre-QA | dd/mm/yyyy |  |
| Pre-QA start date |  | dd/mm/yyyy |
| Pre-QA end date |  | dd/mm/yyyy |
| QA start date |  | dd/mm/yyyy |
| QA end date |  | dd/mm/yyyy |
| Deployment start date |  | dd/mm/yyyy |
| Deployment end date |  | dd/mm/yyyy |
| Pilot Extract Readiness Date | N/A | dd/mm/yyyy |
| Contractual Readiness Date  (date required to be all parties to be Ready for first extract on live estate) | dd/mm/yyyy | dd/mm/yyyy |

# Part C - Extract Request Authorisation

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| **PART C:**  **Extract Request Authorisation** | |
| **Date Extract Request Response accepted by Authority:** | dd/mm/yyyy |
| **Date Extract Request and Response Approved:** | dd/mm/yyyy |
| **Authority Approver:** | Kathryn Salt  Principal Data Manager  Primary Care Domain, NHS Digital  Date : dd/mm/yyyy |
| **COMMENTS** | |
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